



Corporation of the Municipality of Calvin

REGULAR MEETING OF COUNCIL

Date: January 28, 2025

Time: 6:00 p.m.

1355 Peddlers Drive, Calvin, ON

AGENDA

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. DECLARATIONS OF PECUNIARY OR CONFLICT OF INTEREST
4. APPROVAL OF PREVIOUS MEETING MINUTES of January 14, 2025
5. DELEGATIONS TO COUNCIL -None
6. BUSINESS ARISING FROM PREVIOUS COUNCIL MEETINGS
 - 6.1 CAO Report 09-2025 Council Remuneration – Additional Information
 - 6.2 DNSSAB Housing Targets Calvin-Deferred to presentation to council - March 25, 2025
 - 6.3 Ministry of Municipal Affairs - Proposed Changes Municipal Accountability Act, 2024
7. CONSENT AGENDA ITEMS FOR INFORMATION PURPOSES
 - 7.1 City of North Bay's Household Hazardous Waste Program - 2025 fees and 2024 usage
 - 7.2 City of Aylmer-Motion to Oppose Provincial Legislation on Cycling Lanes
 - 7.3 Town of Plympton-Wyoming-Support Resolution - Property Taxation Implications
 - 7.4 North Bay Parry Sound District Health Unit Meeting-January 22, 2025
 - 7.5 North Bay -Mattawa Conservation Authority follow up to Mayor's Jan 5, 2025 email
 - 7.6 MPAC Municipal Partnership Report 2024
 - 7.7 Proposed regulation regarding Minister's Permit and Review powers under the Conservation Authorities Act
 - 7.8 Inspector General of Policing Memorandum-Changes to the Community Safety and Policing Act 2019
 - 7.9 FONOM Executive Award-Call for Nominations
 - 7.10 City of Peterborough- Bill 242, Safer Municipalities Act, 2024
 - 7.11 Bonfield Public Library -2024 Year in review
8. ADMINISTRATIVE MATTERS
 - 8.1 Updated Landfill Capacity Review (Knight Piesold)
 - 8.2 2023 Audit Presentation (BDO)
 - 8.3 CAO Report 11-2025 Education and Information Sessions, Council and Public
 - 8.4 Alzheimer's Society Correspondence – Proclamation and Flag Raising Ceremony
 - 8.5 CAO Report 10-2025 2025 FONOM Conference
 - 8.6 AMO launches public awareness campaign in advance of potential provincial election
 - 8.7 By-Law 2025-07 Provide for Interim Tax Rates for the Year 2025
 - 8.8 By-Law 2025-08 Tax Rates 2025
 - 8.9 By-Law 2025-05 Agreement between Minister of Natural Resources and the Forestry (Forest Fire Management Renewal Agreement)

9. AGENCIES, BOARDS, COMMITTEES- Councillor Reports

- 9.1 North Bay Mattawa Conservation Authority –Councillor Moreton
- 9.2 East Nipissing Planning Board- Mayor Gould, Councillor Grant
- 9.3 Physician Recruitment -Next Meeting February 24, 2025, Mayor Gould **No Report**
- 9.4 OPP Detachment Board - Councillor Grant
- 9.5 Canadian Ecology Centre –Mayor Gould meetings called by Chair, no schedule. **No Report**
- 9.6 Cassellholme Exit Strategy- Mayor Gould

10. CLOSED MEETING –

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality (s. 239(2)(e))
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (s.239(2)(f))

11. RETURN TO OPEN SESSION

12. CONFIRMATORY BY-LAW

13. ADJOURNMENT.



Corporation of the Municipality of Calvin

REGULAR MEETING OF COUNCIL

MINUTES

Date: January 14, 2025

Time: 6:00 p.m.

1355 Peddlers Drive, Calvin, ON

Attendance: Mayor Gould, Councillors Grant, Manson, Moreton, Latimer (Teams), CAO Maitland, PW Superintendent Carr, Deputy Clerk Araujo
Regrets: None

1. CALL TO ORDER

Resolution Number: 2025-001

Moved By: Councillor Moreton

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT this Dec 10, 2025 Regular Meeting of Council be called to order @ 6:06 p.m. and that quorum has been achieved

Result: Carried

2. APPROVAL OF AGENDA

Resolution Number: 2025-002

Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Municipality of Calvin hereby approves the agenda as circulated.

Result: Carried

3. DECLARATIONS OF PECUNIARY OR CONFLICT OF INTEREST - NONE

4. APPROVAL OF PREVIOUS MEETING MINUTES

Resolution Number: 2025-003

Moved By: Councillor Moreton

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT the minutes for the Regular Council Meeting of December 10, 2024 be approved as presented and circulated.

Result: Carried

5. DELEGATIONS TO COUNCIL - NONE

6. BUSINESS ARISING FROM PREVIOUS COUNCIL MEETINGS

6.1 Mayor's Correspondence- Shared CEMC Training

Resolution Number: 2025-004

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT Council for the Municipality of Calvin receives and accepts the Mayor's correspondence to Mattawan Mayor Peter Murphy dated December 12, 2024, and resolves that no further action is required.

Result: Carried

7. CONSENT AGENDA ITEMS FOR INFORMATION PURPOSES

- 7.1 Casselholme October 2024 Board Meeting Minutes
- 7.2 DNSSAB Housing Targets Calvin
- 7.3 Northern Municipal Services Office - Municipal Adviser District Coverage Changes
- 7.4 MPAC Assessment Change Summary
- 7.5 Ministry of Municipal Affairs and Housing – Proposed Amendments: Municipal Accountability Act, 2024
- 7.6 AMO Policy Update – Municipal Codes of Conduct Legislation
- 7.7 234-2024-5801 Ministry of Municipal Affairs and Housing Minister's Letter to Heads of Council - Code of Conduct
- 7.8 CAO Report 06-2025, 2024 Complaint Summary
- 7.9 CAO Report 02-2025, 2025 Municipal Levy – North Bay Parry Sound District Health Unit
- 7.10 CAO Report 03-2025, Revised 2025 OPP Annual Billing Statement
- 7.11 CAO Report 04-2025, 2025 MPAC Levy
- 7.12 CAO Report 05-2025, Follow up from FCM re: Calvin's Firefighting Strategy Resolution 2024-31
- 7.13 Building Code Official Report – Dec 2024
- 7.14 Casselholme Board of Management Meeting Minutes Nov 28, 2024
- 7.15 Mayor's Correspondence with NBMCA re Eau Claire Gorge signage

Resolution Number: 2025-005

Moved By: Councillor Manson

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby receive the Consent Agenda Items as presented and move the following forward for discussion at the next meeting:

- 7.2 DNSSAB Housing Targets Calvin
- 7.5 Ministry of Municipal Affairs and Housing – Proposed Amendments: Municipal Accountability Act, 2024

Result: Carried

8. ADMINISTRATIVE MATTERS:

8.1 Resolution – Council Activities Re: Promoting Development in Calvin Township

Resolution Number: 2025-006

Mayor Gould requested that the motion below to be amended.

Moved By: Mayor Gould

Seconded by: Councillor Manson

WHEREAS, there is an interest expressed by council members to work towards development in Calvin Township
AND WHEREAS, finding ways to promote and facilitate development involves extensive research and creative thinking;
AND WHEREAS; there is a lack of understanding among residents and council regarding various municipal rules and regulations governing severances, zoning, and building permits;
IT IS THEREFORE resolved that the council authorizes the Mayor and all individual Councillors to research methods of promoting development within the community. Each Councillor will report back to the council as a whole at the last council meeting of February 2025 with their suggestions.
AND IT IS FURTHERMORE resolved that we hereby authorize the Mayor and Councillors to actively promote development within the township.

This resolution aims to address the need for informed decision-making and proactive strategies to enhance development opportunities in Calvin Township.

Result: Carried

8.1.1 Resolution – Council Activities Re: Promoting Development in Calvin Township

Resolution Number: 2025-007

Moved By: Mayor Gould

Seconded by: Councillor Moreton

That the previous motion to be amended as follows:

WHEREAS, there is an interest expressed by council members to work towards development in Calvin Township

AND WHEREAS, in mid 2024, council members elected to pause the work on a Strategic Plan due to the Mayor's absence.

AND WHEREAS, in Section 226.1 of the Municipal Act states it is the mayor's responsibility to promote public involvement in the municipality's activities.

AND WHEREAS, it has been brought to the mayor's attention that there is a lack of understanding among some residents and council members regarding the Municipal Property Assessment Corporation (MPAC), The Building Code (CBO), and Severances.

IT IS THEREFORE resolved that staff invite subject matter experts to upcoming public meetings to inform council and the public about key points related to the building code, property assessment, zoning, and severances.

The budget allocation for these experts to present to council at a public meeting is up to \$250 per meeting, with further amounts approved by council on a case-by-case basis.

And it is further resolved that staff be requested to resume the Strategic Planning process as quickly as possible, to set up strategic planning meetings, engaging both the public and the council, and work toward developing a goal and direction for future planning.

Result: Carried

8.2 Appointment of Deputy Clerk

Resolution Number: 2025-008

By-Law Number: 2025-01

Moved by: Councillor Latimer

Seconded by: Councillor Moreton

WHEREAS T. Scroope Deputy Clerk resigned on Oct 29, 2024, and

WHEREAS Council for the Corporation of the Municipality of Calvin previously agreed with the CAO recommendation to promote T. Araujo from within, a promotion consistent with both the Municipality's Human Resource Policy and its Collective Agreement;

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby repeal By-Law 2023-042, a by-law appointing T. Scroope as the Deputy Clerk and enact By-Law 2025-01, By-Law to appoint T. Araujo as the Deputy Clerk.

Result: Carried

8.3 Papineau-Cameron Resolution 2024-328 (Mayor's Request)

Resolution Number: 2025-009

Moved by: Mayor Gould

Seconded by: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin supports The Corporation of The Township of Papineau-Cameron's resolution 2024-328, a resolution calling for amendments to the Ontario Building Code to include provisions for pre-approved housing plans specifically aimed at supporting low income homeless individuals.

AND FURTHER THAT a copy of this resolution accompanied by the referenced Papineau-Cameron resolution be forwarded to all recipients mentioned in the Papineau-Cameron resolution.

Result: Carried

8.4 CAO Report 01-2025, Fire Protection Grant Application Results

Resolution Number: 2025-010

By-Law Number: 2025-02

Moved by: Councillor Moreton

Seconded by: Councillor Manson

WHEREAS THE MUNICIPALITY OF CALVIN applied for funding to the Ontario Government for the purpose of purchasing new bunker gear; and

WHEREAS THE Ontario Government has notified the Municipality of its desire to enter into a Transfer Ontario Payment Agreement with the Municipality for a total amount of \$8,230.45 for this purpose;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Municipality of Calvin hereby adopts the attached bylaw, Bylaw Number 2025-02, to authorize the municipality to enter into a funding agreement with His Majesty the King in right of Ontario, as represented by the Office of the Fire Marshall in accordance with the terms and conditions outlined in the agreement.

AND THAT the Mayor and/or Deputy Mayor and the Chief Administrative Officer are authorized to execute the funding agreement on behalf of the municipality.

AND FURTHER that the Council directs staff to take all necessary steps to implement the terms of the funding agreement and to ensure compliance with the conditions outlined therein.

AND FURTHER that if permitted by the Fire Marshall's Office, grant funds offset the cost of recent bunker gear purchases.

AND FURTHER that this resolution and its by-law shall take effect immediately upon adoption.

Result: Carried

8.5 Temporary Borrowing By-Law

Resolution Number: 2025-011

By-law Number: 2025-03

Moved by: Councillor Latimer

Seconded by: Councillor Manson

WHEREAS the Municipal Act, 2001, S.O. 2001, C25, Section 407 as amended from time to time,

provides authority for a municipality to authorize the Treasurer to borrow from time to time, such sums as Council considers necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the year;

AND WHEREAS the total amount which may be borrowed from all sources at any one time to meet the current expenditures of the Municipality, except with the approval of the Ontario Land Tribunal, is limited by Section 407 of the Municipal Act, 2001;

Should the Council for the Corporation of the Municipality of Calvin deem it necessary to borrow funds to meet obligations, until the taxes are collected and other revenues are received,

THEREFORE BE IT RESOLVED that Council hereby approve this 2025 by-law being a By-law to authorize the Mayor and CAO Clerk Treasurer to borrow, sign and apply payments on behalf of the Municipality of the Corporation of the Municipality of Calvin from time to time by way as specifically indicated in the 2025 Temporary Borrowing by-Law.

Result: Carried

8.6 PW Superintendent Report - Closure and Sale of Original Shoreline/Road Allowance By-Law

Resolution Number: 2025-012

By-Law Number: 2025-04

Moved by: Councillor Latimer

Seconded by: Councillor Moreton

WHEREAS there is no current policy/by-law that sets out the procedures to sell original road allowances and,
NOW THEREFORE BE IT RESOLVED THAT, Council for the Corporation of the Municipality of Calvin hereby receives and accepts the Public Works Superintendent report recommending repealing By-Law 2011-015, and introducing By-Law 2025-04 a by-law to consolidate the adoption of policies and procedures for the closure and sale of original shoreline/road allowances,
FURTHER THAT until such time as the Fees and Charges By-law is reviewed in 2025, the fee structure within related to this by-law remain at \$250.00 for the application and cost of land at 41 cents per square metre or \$250.00 whichever is greater,
AND FURTHER THAT this resolution and its related by-laws shall take effect immediately upon adoption.
Result: Carried

8.7 CAO Report – Council Remuneration

8.7.1 Resolution Number: 2025-013

Moved by: Councillor Grant

Seconded by: Councillor Manson

That Council for the Corporation of the Municipality of Calvin received and accepts CAO Report entitled “Council Remuneration”, which includes a written report from the Integrity Commission, relating to the interpretation of by-law, as well as the individual Council member remuneration reconciliations paid out on Pay Period 1 in January 2025 for the fiscal year 2024 as prepared by staff.

Result: Carried

8.7.2 Resolution Number: 2025-014

Moved by: Councillor Moreton

Seconded by: Councillor Manson

That Council for the Corporation of the Municipality of Calvin received the mileage claims for all Council members, claims as submitted by them, and transferred to Calvin's expense claim forms by staff, for the year 2024 and as per the remuneration by-law, authorize these expenses be paid. **Result: Carried**

9. AGENCIES, BOARDS, COMMITTEES

- 9.1 North Bay Mattawa Conservation Authority – Councillor Moreton - No written report
- 9.2 East Nipissing Planning Board- Councillor Grant – report attached
- 9.3 Physician Recruitment -Mayor Gould - no written report
- 9.4 OPP Detachment Board - Councillor Grant - No written report
- 9.5 Canadian Ecology Centre – Mayor Gould – No written report
- 9.6 Ontario Ministry of Finance 2025 Budget Consultation Meeting, North Bay Dec 17, 2024, Mayor Gould - No report, invitation attached

Resolution Number:2025-015

Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin accepts the Agencies, Board, Committee verbal reports and/or Minutes provided by Council members at this meeting.

And THAT Council authorize Mayor Gould to attend the Ontario Ministry of Finance 2025 Budget Consultation Meeting on Dec 17, 2024 in North Bay, and in doing so authorize staff to add this meeting to the list of eligible meetings in the year 2025, for compensation purposes.

Result: Carried

10. CLOSED MEETING

Resolution Number: **2025-016**
Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin move into Closed Session at 7:14p.m. to discuss:

Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality (s. 239(2)(e))

Result: Carried

11. RETURN TO OPEN SESSION

Resolution Number: **2025-017**
Moved By: Councillor Moreton

Seconded By: Councillor Latimer

THAT Council for the Corporation of the Municipality of Calvin return to Open Session at 8:00 p.m. and report the following:
THAT it discussed the merits of hiring a legal firm to assist with developing and implementing a Cassellholme exit strategy;
That it agrees to hire the services of Hammond LLP, for these purposes;
AND FURTHERMORE that the Mayor and CAO be authorized, on behalf of Council, to enter into agreement with Hammond LLP dated January 09, 2025,
AND FURTHERMORE that the Mayor engage in discussion with the partnering municipalities to formalize their meetings.

Result: Carried

12. CONFIRMATORY BY-LAW

By-Law # **2025-06**
Resolution Number: **2025-018**

Moved By: Councillor Grant
NOW THEREFORE BE IT RESOLVED THAT By-Law 2025-06 being a By-Law to confirm the proceedings of Council be approved.

Result: Carried

12. ADJOURNMENT

Resolution Number: **2025-019**

Moved By: Councillor Moreton
NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin now be adjourned at 8:02 p.m.

Seconded By: Councillor Manson

Result: Carried

6

**BUSINESS
ARISING FROM
PREVIOUS
COUNCIL
MEETINGS**

CA009-2025

CAO report to Council – Council Remuneration – additional information

PURPOSE:

For the record to include a written copy of the response provide to all Council members with respect to Councillor Manson's questions for additional information with respect to Council remuneration/CPI index calculation and staff increase calculation.

BACKGROUND:

Council Manson requested clarification on how CPI index was calculated for Council and how this compares to staff compensation calculations. Timing of the question and the response was not in line with the meeting package distribution to council members or with the public posting of Council meeting package. While the response was shared with Council by email, on January 14th, and discussed at the January 14th Council meeting, it could not, for reasons stated above be included in the distributed or published January 14th, 2025 meeting package.

RESULT:

See attached correspondence.

Recommendation to Council

N/A

Respectfully submitted,


Donna Maitland, CAO

CAO

From: CAO
Sent: January 14, 2025 12:02 PM
To: Mayor Richard Gould; Councillor John Manson; Councillor Robert Latimer; Councillor Dean Grant; Councillor Bill Moreton
Cc: Administration
Subject: FW: Response to Councillor Manson's Question

Hello

Please find below a question posed by Councillor Manson with a response prepared by Guy Giorno.

It is best that all of Council receive this information so that everyone is aware of the question and response.

In addition, to be able to answer the question about how does staff increase formula compare to Council's increase, I offer the following.

For employees within the bargaining unit, their increases are as follows:

Position	Jan 1, 2024	Jan 1, 2025	% increase over vs prior year	Jan 1, 2026	% increase vs the prior year	Jan 1, 2027	% increase vs the prior year	Total % increase over contract 2024-2027-Staff 4 yrs	Total % increase over - Council 2022/2025 4 yrs
Equipment Operator/General Labourer	\$31.00	\$31.75	2.419%	\$32.50	2.362%	\$33.00	1.538%	\$31.00/\$33.00 6.45%	\$15,600/\$17,506 12.217% +meetings: \$150/\$168
Administrative Assistant	\$27.50	\$28.25	2.727%	\$28.75	1.769%	\$29.25	1.739%	\$27.50/\$29.25 6.36%	Deputy: \$13,200/\$14,813 12.219% + meetings: \$150/\$168
Labourer/Landfill	\$23.00	\$23.50	2.173%	\$24.00	2.127%	\$24.50	2.0833%	\$23.00/\$24.50 6.52%	Council \$10,800/\$12,119 12.213% +meetings: \$150/\$168

Non-Unionized Staff: There is currently no wage increase policy. A recommendation should be brought forward with a revised remuneration by-law. CAO: \$54.63/hr - 44 hrs/week minimum, no overtime pay, time off in lieu at straight time as/iff able to taken. PW Super: \$38.46 - 40 hrs/week, no overtime pay, time off in lieu at straight time after 40 hrs. Accumulated overtime is to be taken by year end. Deputy Clerk: \$31.75/hr - 40 hrs/week, no overtime pay, time off in lieu at straight time after 40 hrs. Accumulated overtime is to be taken by year end.

Both Mr. Giorno and myself will be available to answer further questions tonight.
Donna

From: Integrity Commissioner <IntegrityCommissioner@fasken.com>

Sent: January 12, 2025 1:30 AM

To: CAO <CAO@calvintownship.ca>

Subject: Response to Councillor Manson's Question

Dear Donna:

I understand the Councillor's question. There are two aspects to it:

- The use of the CPI index as opposed to compounding based on each year's inflation rate
- Selecting the point during each year when CPI or the inflation rate is captured

Consumer Price Index versus Year-over-Year Inflation with Compounding

The short answer is that the Consumer Price Index and a compounded inflation rate present the same statistical information, in different forms.

The CPI starts at a base year (2002). The Index started at 100 on June 1, 2002, and then progressively increased to represent the effect of compounded inflation.

The table below shows the how the increase in CPI was the same as compounding of the annual increase:

Column B	Column C	Column D	Column E	Column F
Year	12-month CPI increase (i.e., change from last year)	Compounded Increase Since Jun 2002	Consumer Price Index	CPI Increase since Jun 2002
June 1, 2002	not relevant	0%	100	0%
June 1, 2003	2.5%	2.5%	102.5	2.5%
June 1, 2004	2.1%	$(1.025 \times 1.021) - 1 = 4.7\%$	104.7	5.1%
June 1, 2005	2.2%	$(1.025 \times 1.021 \times 1.022) - 1 = 7.0\%$	107.0	7.0%

For purpose of the by-law, the reason to use 2022 as the base year is because this is the first year that remuneration was paid.

For 2023, under any method of calculation, the comparison will be between 2023 and 2022.

The question is why 2024 pay is based on 2022, as opposed to 2023. The answer is that there is no difference. The percentage change in CPI between 2022 and 2024 represents the total price increase during the interval. The result is no different if we take the percentage increase from 2022 to 2023 and compound it by the percentage increase from 2023 to 2024.

Here is the same table as above, this time showing pay years from 2022 (using Oct. 2021 CPI) to 2025 (using Oct. 2024 CPI):

Column A	Column B	Column C	Column D	Column D	Column D	Column F
Pay Year	Inflation Calculation Month	12-month inflation rate (Ontario)	Compounded Increase Since Oct 2021	Ontario Consumer Price Index	Ontario CPI Increase since Oct 2021	
2022	October 2021	not relevant	0%	145.7	0%	
2023	October 2022	6.5%	6.5%	155.2	$(155.2 - 145.7) \div 145.7 = 6.5\%$	
2024	October 2023	3.3%	$(1.065 \times 1.033) - 1 = 10.0\%$	160.3	$(160.3 - 145.7) \div 145.7 = 10.0\%$	
2025	October 2024	2.0%	$(1.065 \times 1.033 \times 1.02) - 1 = 12.2\%$	163.5	$(163.5 - 145.7) \div 145.7 = 12.2\%$	

As the table shows, the percentage increase in CPI (not the linear increase) between two dates is the same as the compounded impact of annual inflation rate(s) between the two dates.

Why use October figures? Is there an alternative?

The choice of date for pinpointing annual increase is a policy decision. Ideally, Council should decide the policy direction and include it in the by-law.

Why was October suggested?

1. The by-law says the increase will be annual. This means the pay will be increased only once every 12 months.
2. Payment under the by-law began January 1, 2022. This means that, ideally, the first pay increase should have taken effect January 1, 2023, and the next one January 1, 2024, and so on. This is consistent with the by-law as written, but Council is free to amend or and/or clarify the by-law at any time.
3. The consumer price index for January 1 is not knowable until February. One option would be to wait until February to calculate the increase, and then make retroactive adjustments to pay. That, too, would be compliant with the by-law. However, it would be more complicated.
4. October CPI is reported in November. Using October to capture the annual snapshot gives staff roughly six weeks to make calculations and prepare new pay rates starting January 1.
5. Another option is to use the average annual rate for a year (that is, the average of the 12-month average for each month from January to December.) This would be compliant with the by-law. However, the annual average is not knowable until January of the following year. Using the annual average would require retroactive adjustments.

Alternative:

Would it make a difference to use the annual average, as opposed to pinpointing October? The following table shows the impact on pay of using the annual average CPI. There would be only a small increase in the annual base remuneration for 2023 and 2024. The 2024 annual average is not yet known, which means that, under this model, the 2025 pay is not yet known.

Column A	Column B	Column C	Column D	Column D	Column F	Column G	Column H
Pay Year	Inflation Calculation Year	average inflation rate (Ontario)	Compounded Increase Since 2021	Average CPI (Ontario)	Ontario CPI Increase since 2021	Impact on annual base pay (Mayor)	Impact on annual base (Deputy Mayor)
2022	2021	not relevant	0%	141.6	0%	\$0	\$0
2023	2022	6.8%	6.8%	151.2	$(151.2 - 141.6) \div 141.6 = 6.8\%$	+\$40	+\$34
2024	2023	3.9%	$(1,068 \times 1.039) - 1 = 11.0\%$	157.1	$(157.1 - 141.6) \div 141.6 = 10.9\%$	+\$144	+\$122
2025	2024	???	???	???	$(???) - 141.6 \div 141.6 = ???$???	???

Figures in the second last row differ slightly because of rounding. Source of annual average CPI: [Consumer Price Index, annual average, not seasonally adjusted](#)

What is the common method of calculation?

The common practice is not to include an inflation adjustment factor. During the 1970s and 1980s, many Canadian unions were able to negotiate cost-of-living-adjustment (COLA) clauses in their collective agreements. Since the 1980s, the use of COLA clauses has declined. According to federal government statistics, by 2014 only 6% of private-sector employees and 0.4% (i.e., four-tenths of one per cent) of public-sector employees had COLA clause. See [Role of the Cost-of-Living-Adjustment clauses during low inflation time - Canada.ca](#) That was ten years ago. Based on the trend, we would assume that even fewer employees enjoy this benefit today.

This federal table shows major wage settlements in Canada during the last 14 months. Not a single major collective agreement negotiated during this period included a COLA clause. [Listing: Major settlements reached by month and COLA - Canada.ca](#)

Some pensions are indexed. They also provide examples of how COLA can be calculated.

Here are some examples of how COLA is calculated:

- OMERS pensions (Ontario municipal employees): [OMERS increases pension benefits for inflation](#) almost exactly as I have laid out, with two exceptions. OMERS uses CPI figures (not inflation rates), just as I did. It compares them year over year, as I did. It also calculates the next year's adjustments once the October CPI figures are released (in November), just as I proposed. This gives about 6 weeks to make calculations to take effect in January. The following are then only differences between the OMERS calculations and the approach in my original report:
 - OMERS uses the CPI for Canada, not for Ontario. [I believe that OMERS has chosen to use the same inflation figures as CPP, and CPP uses Canada CPI.]
 - OMERS does just use the October CPI. It takes an average of the CPI for October and the 11 months preceding it. In other words, a 12-month average, as of October (reported by Statistics Canada in November).
- Power Workers Union and Bruce Power: Uses 12-month CPI figures for Ontario (the same as I have used). Calculation is made in January for the 12 months starting the previous January and ending in December. This is, effectively, the 12-month CPI for December, reported in January. Wage adjustments are made retroactive to December 31. Employees do not get the entire CPI increase: they get the difference between the regular negotiated increase and the CPI increase. For example, their wages when up 2.0% on January 1, 2025. They will only get a COLA increase if the 12-month CPI increase for December, which will be reported later this month, is greater than 2.0%, and only to the extent of the difference between the CPI increase and 2.0%.
- Unifor – Leader: The inflation adjustment is calculated quarterly based on CPI figures (does not specify Ontario). The base quarter is March-May 2024, and the monthly CPI is averaged. Each subsequent quarter, the monthly CPI is averaged and compared to the base quarter. There is a lag between calculation and effective date, just as I have proposed. Payment was adjusted in October 2024, based on calculations that for the quarter ending August 2024.
- Unifor – General Motors: Same as above, except the base quarter is May-July 2024, and pay was adjusted starting December 2024 based on the average CPI over the August-October 2024 quarter.

I trust this is useful.

Guy

Guy W. Giorno
Integrity Commissioner

613 696 6871
416 865 5164

IntegrityCommissioner@fasken.com

From: CAO <CAO@calvintownship.ca>

Sent: Friday, January 10, 2025 12:02 PM

To: Integrity Commissioner <IntegrityCommissioner@fasken.com>

Subject: [EXT] Fw: Deputy Clerk shared the folder "Jan 14, 2025" with you

Hi.

Can you please provide me with response?

Thx

Get [Outlook for Android](#)

From: Councillor John Manson <Councillor.Manson@calvintownship.ca>

Sent: Friday, January 10, 2025 9:59:51 AM

To: CAO <CAO@calvintownship.ca>; Mayor Richard Gould <mayor.gould@calvintownship.ca>

Subject: Fw: Deputy Clerk shared the folder "Jan 14, 2025" with you

Good morning Donna,

I have a question about an item in the I.C. Report and would hope to get clarification before the meeting. On page 7 it goes through the indexing process and he provides a chart. The CPI indexing is going back to 2022 each year as a base year and not using the previous year end. I have not seen this before, I have only seen CPI applied in a compounding way for indexing.

Can you please find out if this is the standard or common practice for this type of compensation? Does staff compensation do the same thing? It may be the appropriate method, but I don't think it properly adjusts for inflation over time.

Thank you,

John

From: Deputy Clerk <DeputyClerk@calvintownship.ca>

Sent: Thursday, January 9, 2025 4:42 PM

To: CAO <CAO@calvintownship.ca>; Councillor Bill Moreton <Councillor.Moreton@calvintownship.ca>; Councillor Dean Grant <Councillor.Grant@calvintownship.ca>; Councillor John Manson <Councillor.Manson@calvintownship.ca>; Councillor Robert Latimer <Councillor.Latimer@calvintownship.ca>; Mayor Richard Gould <mayor.gould@calvintownship.ca>

Subject: Deputy Clerk shared the folder "Jan 14, 2025" with you

CAO

Subject:

FW: Municipal Housing Targets (Municipality of Calvin)

Attachments:

Municipality of Calvin.pdf

From: Brooke Piercey <Brooke.Piercey@dnssab.ca>

Sent: December 10, 2024 11:20 AM

To: Administration <administration@calvintownship.ca>

Cc: Melanie Shaye <Melanie.Shaye@dnssab.ca>; Tyler Venable <Tyler.Venable@dnssab.ca>

Subject: Municipal Housing Targets (Municipality of Calvin)

Good morning,

Following the finalization of the Nipissing District Housing Needs and Supply Study (HNSS), the consultants were further engaged to develop housing development targets for the Nipissing District and each municipality and unincorporated area. These targets would help to identify the shortfall of rent-geared-to-income (RGI) units and affordable housing units including affordable homeownership through to 2035. The information will assist in prioritizing future housing developments based on the municipality, unit size, level of affordability, and will be critical in housing development funding advocacy efforts. The final report is going to the DNSSAB Board on December 18.

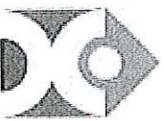
In anticipation of the Board Meeting, we wanted to provide you with your individual housing target profile. The attached document is only your municipality's profile. The final approved report will contain details on the methodology and will contain the other municipal profiles and a profile for the Nipissing District as a whole.

It is important to note that these targets are meant to affordably house everyone in the District based on household income of residents in your municipality (ideal housing stock). Furthermore, as with most forecasting models, there is a small margin of error.

Once the final housing targets report is approved by the Board, the full report will be provided.

If you have any questions, please contact Tyler Venable at Tyler.Venable@dnssab.ca.

Thank you,



Brooke Piercey, BA (Hons) (she/her)

Communications & Executive Coordinator | x. 63164

District of Nipissing Social Services Administration Board (DNSSAB) |

Conseil d'administration des services sociaux du district de Nipissing (CASSDN)

Municipality of Calvin

Housing Targets Key Takeaways

Within the projections completed for this study, Calvin is expected to grow to 320 households (+2.9% annual growth from 2021). These projections indicate an increase in one- and four-person households. These household sizes require diverse dwelling sizes to suitably accommodate them. Household tenure trends are projected to remain consistent.

RGI units make up 4.0% of the total projected dwellings required in 2035. Considering the lack of existing RGI stock in Calvin, the 13 new units required to affordably and suitably house the projected households, according to the affordability thresholds used for this study, would be the only RGI units in Calvin.

New affordable dwellings account for 5.4% of total projected dwellings required in 2035 (4.0% rental, 1.4% ownership). Considering the existing stock of affordable units managed by the DNSSAB, there are 17 net new affordable units required to affordably and suitably house the projected households according to the affordability thresholds used for this study. It should be noted that these households in this target could be housed in existing units in Calvin that would be rented at more affordable prices.

Market housing dwellings, including both rental and ownership tenure, account for 90.6% of the projected housing supply in 2035.

It should be noted that, due to data suppression practices, income decile rates for the District of Nipissing was used for this projection.

Table 26: Demographic overview and projection for the Municipality of Calvin, 2016-2035

	Actual 2016	Actual 2021	Annual Change 2016-2021	Projected 2035	Annual Change 2021-2035
Population	505	565	2.4%	714	1.9%
Households	202	227	2.5%	320	2.9%

Table 27: Housing targets by affordability and number of bedrooms in 2035

	One Bedroom	Two Bedroom	Three Bedroom	Four- or more- Bedroom	Total	% of Stock
Projected Demand	23	55	137	105	320	-
DNSSAB Stock	-	-	-	-	-	0.0%
Projected Net Stock	23	55	137	105	320	100.0%
RGI Units	-	7	6	-	13	4.0%
Affordable Rental	-	7	6	-	13	4.0%
Affordable Ownership	-	-	4	-	4	1.4%
Market Housing	23	41	121	105	290	90.6%

<p>Affordability Level</p> <ul style="list-style-type: none"> RGI Units Affordable Rental Affordable Ownership Market Housing 	<p>Upper Threshold</p> <ul style="list-style-type: none"> DNSSAB Household Income Limit Thresholds 60th Income Decile for Renter Households Below Average Dwelling Value (Nipissing District)* All other housing units
--	--

Municipality of Calvin

Housing Targets Key Takeaways

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Affordability Level
RGI Units
Affordable Rental
Affordable Ownership
Market Housing

Upper Threshold
DNSSAB Household Income Limit Thresholds
60th Income Decile for Renter Households
Below Average Dwelling Value (Nipissing District)*
All other housing units

Ministry of
Municipal Affairs
and Housing

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

Ministère des
Affaires municipales
et du Logement

Bureau du ministre
777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



Ontario

234-2024-5801

December 12, 2024

Dear Head of Council,

RECEIVED
DEFID
By e-mail

I am pleased to inform you of the introduction of the proposed Municipal Accountability Act, 2024 on December 12, 2024, which, if passed, would make changes to the *Municipal Act, 2001* and *City of Toronto Act, 2006* to strengthen the municipal code of conduct and integrity commissioner framework.

I appreciate the valuable feedback we have received from municipalities and share your commitment to safe and respectful workplaces. The proposed changes, if passed, would:

- enable the creation of a standard municipal code of conduct and standard municipal integrity commissioner investigation processes to help ensure consistency across all Ontario municipalities;
- create a role for the Integrity Commissioner of Ontario in municipal code of conduct and integrity commissioner matters, including providing training to municipal integrity commissioners; and
- establish a mechanism to remove and disqualify members of council and certain local boards for a period of four years for the most serious code of conduct violations following a recommendation from the local integrity commissioner, a concurring report from the Integrity Commissioner of Ontario, and a unanimous vote of council.

In the coming months, I will want to hear your feedback on the Bill as well as other matters regarding local accountability regimes. I look forward to seeing many of you at the upcoming Rural Ontario Municipal Association conference, where we will have the opportunity to discuss these changes and other matters of importance to your communities.

If passed, important work to develop the regulations to support this new framework would lie ahead, and I remain committed to engaging with you throughout that process. Our intention is to have these changes in effect for the new term of councils beginning in Fall 2026 to ensure there is adequate opportunity for local implementation.

For more information on these amendments, please see the news release. To share your comments on the proposed legislation, please see a posting on the Regulatory Registry that will be open for comments for 60 days.

If you have any questions regarding these new provisions, please contact your local Municipal Services Office with the Ministry of Municipal Affairs and Housing.

Sincerely,

A handwritten signature in black ink, appearing to read 'Paul Calandra', written over a faint, larger version of the same signature.

Hon. Paul Calandra
Minister of Municipal Affairs and Housing

- c: Jessica Lippert, Chief of Staff
 Owen Macri, Deputy Chief of Staff
 Martha Greenberg, Deputy Minister
 Caspar Hall, Assistant Deputy Minister, Local Government Division
 Sean Fraser, Assistant Deputy Minister, Municipal Services Division
 Municipal Clerks and CAOs



Corporation
de la ville de
of the Town of

CABINET DU MAIRE - MAYOR'S OFFICE

RECEIVED
Jan 21 2025

www.hawkesbury.ca

E-mail

January 20th, 2025

Hon. Paul Calandra
Minister of Municipal Affairs and Housing
777 Bay Street, 17th Floor
Toronto, Ontario
M7A 2J3


SUBJECT: Municipal Accountability Act, 2024 - Municipal Code of Conduct

Hon. Paul Calandra:

Members of the Council of the Corporation of the Town of Hawkesbury received your correspondence at its Regular meeting held on January 13, 2025.

After discussion, we concluded that we do not agree with a unanimous vote by members of Council but rather a majority vote in a situation to remove and disqualify members of council and certain local boards for a period of four years for the most serious code of conduct violations, following a recommendation from the local Integrity and a concurring report from the Integrity Commissioner of Ontario.

Sincerely,


Robert Lefebvre
Mayor

c.c. All municipalities of Ontario

T. (613) 632-0106 poste/ext. 2288
600, rue Higginson Street, Hawkesbury, ON Canada K6A 1H1

MORE BACKGROUND INFORMATION

Ontario Government News Release December 12, 2024

Association of the Municipalities of Ontario (AMO)

Ontario Introducing Legislation to Strengthen Local Governance

New measures would establish a standardized municipal code of conduct and advance Peel Region transition

December 12, 2024

[Municipal Affairs and Housing](#)

TORONTO — Today, the Ontario government [introduced legislation](#) that would, if passed, strengthen municipal governance and accountability as well as give Mississauga, Brampton and Caledon the tools they need to provide high-quality services to local taxpayers as these municipalities continue to grow.

Ontario is proposing changes through the *Municipal Accountability Act, 2024* that, if passed, would enable the creation of a new, standardized municipal code of conduct, an integrity commissioner inquiry process that would be consistent throughout the province, and mandatory code of conduct training for members of council and certain local boards.

“We had to make sure we got this right, which is why we worked with Ontario’s Integrity Commissioner to find the best path forward to create a standardized code of conduct process across the province,” said Paul Calandra, Minister of Municipal Affairs and Housing. “This process will support consistent accountability across our municipalities.”

If passed, the changes would include a penalty of removing and disqualifying a member from office if they are in serious violation of the proposed code. Removal and disqualification could only occur upon the recommendation of the municipal integrity commissioner, a concurring report from the Integrity Commissioner of Ontario and a unanimous vote of council, with the exception of the member who is the subject of the report, members whose absence is approved by council or members who have a financial conflict of interest under the [Municipal Conflict of Interest Act](#).

The government also introduced the *Peel Transition Implementation Act, 2024* which would, if passed, transfer the delivery of key public works services from the Region of Peel to Mississauga, Brampton and Caledon. The proposed changes, which

would provide these municipalities with greater independence to meet the needs of their growing communities, include transferring jurisdiction and responsibility for the following services, effective July 1, 2026:

- Regional roads and associated stormwater infrastructure, including ownership and maintenance responsibilities, from the Region of Peel to Mississauga, Brampton and Caledon.
- Waste collection services and two community recycling centres located in Mississauga from the Region of Peel to the City of Mississauga.

These changes would build on the previously enacted transfer of land-use planning responsibilities to Mississauga, Brampton and Caledon on July 1, 2024.

To support the Region of Peel and the municipalities through this important transition, Ontario's Provincial Land and Development Facilitator (PLDF) advisory agency will work with the municipalities to facilitate the process for service transfers. The costs of the PLDFs services will be covered by the province.

The proposed changes in the *Peel Transition Implementation Act, 2024* came through engagement with a wide range of stakeholders beginning in summer 2023, including the affected municipalities, provincial ministries, industry groups, community agencies and subject matter experts, led by the Peel Region Transition Board.

Quick Facts

- Transfer of waste collection services to Brampton and Caledon remains open for future consideration.
 - The government is continuing to explore potential options for the transfer of water/wastewater services from Peel Region with any future outcome maintaining public ownership.
 - The Peel Region Transition Board, which was appointed to make recommendations to the Minister of Municipal Affairs and Housing on the transfer of key public works services from the Region of Peel to Mississauga, Brampton and Caledon, will be dissolved effective December 31, 2024.
 - Ontario is also supporting local planning priorities by transferring land-use planning responsibilities from Durham and Waterloo regions and giving primary responsibility to the local municipalities within these regions, effective January 1, 2025. Niagara Region would have these responsibilities transferred as of March 31, 2025.
-

Quotes

"Municipal councils in Ontario have asked for legislation that holds elected officials to a higher standard of accountability. If passed, this bill would deliver on ensuring that as members of council, we are living up to the trust that residents put in us. We commend Minister Calandra for getting to this point."

- Robin Jones
AMO President and Mayor of Westport

Additional Resources

[Ontario Supporting Stronger Local Governance](#)

[Municipal Accountability Act, 2024 consultation on the Regulatory Registry.](#)

[Peel Transition Implementation Act, 2024 consultation on the Environmental Registry of Ontario](#)

Related Topics

Government

Learn about the government services available to you and how government works.

[Learn more](#)

Home and Community

Information for families on major life events and care options, including marriage, births and child care. Also includes planning resources for municipalities. [Learn more](#)

Media Contacts

Emma Testani

Minister's Office

Emma.Testani@ontario.ca

Communications Branch

Mma.media@ontario.ca

Accessibility



- Finance, Infrastructure and Economy
- Health, Emergency, and Social Services
- Healthy Democracy
- Land-Use Planning, Resources and Climate Change
- Municipal Governance & Indigenous Relations
- Municipal Workforce Development
- Social and Economic Prosperity Review

Codes of Conduct, Changes to Visible Fees, and Fees Charged to Beverage Producers

Policy Update • March 27, 2023

AMO Calls for Legislation to Strengthen Municipal Codes of Conduct and Enforcement

At its meeting on March 24th, 2023, the AMO Board reaffirmed its recommendations to the Minister of Municipal Affairs and Housing to strengthen municipal Codes of Conduct and compliance. AMO has written to the Minister and to the Premier to request new legislation to enact the recommendations.

In 2021, AMO was asked to provide recommendations to the Minister to strengthen the application of municipal Codes of Conduct for elected officials. AMO supplied a number of strong recommendations to the Minister including:

- Updating municipal Codes of Conduct to account for workplace safety and harassment
- Creating a flexible administrative penalty regime that could be adapted to the local economic and financial circumstances of municipalities across Ontario
- Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province
- Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner

Contact:

Craig Reid
Senior Advisor

creid@amo.on.ca
T 416.971.9856 ext. 334

Contact:

Dave Gordon
Senior Advisor, Waste Diversion
dgordon@amo.on.ca
T 416.971.9856

Requirement related to visible fees removed from all Resource Recovery and Circular Economy Act, 2016 Regulations

The Ontario government has amended the regulations for tires, batteries, electronics and hazardous and special products under the Resource Recovery and Circular Economy Act, 2016 (RRCEA) to remove promotion and education requirements related to visible resource recovery fees (RPRAs announcement). These changes were not consulted on, but we do understand that a number of business associations like the Retail Council of Canada have advocated for their removal.

The use of visible resource recovery or ecofees have been a concern for municipal governments since issues related to their use in 2010 lead the government to dismantle a substantial proportion of the household hazardous waste stewardship program. As a result, the provincial government downloaded costs back to municipal governments.

Requirements on the use of visible fees have been in place since 2018 for tires and were added for batteries, electronics, and household hazardous waste products at the beginning of the year. The latest changes remove all consumer protection provisions and come just after concerns were raised by the Toronto Star about proposed new visible fees on beverage containers.

The Canadian Beverage Container Recycling Association's (CBCRA) fee structure to be implemented June 1, 2023

CBCRA has released its plans to start charging fees to beverage producers on June 1, 2023 (see table below). These fees will apply to all sealed and ready to drink beverage containers made from glass, paper or rigid plastic (e.g., pop, water, dairy, juice). CBCRA's communication materials are clear that whether or how the costs might be passed through are at the discretion of producers.

<https://www.amo.on.ca/policy/municipal-governance-indigenous-relations/codes-conduct-changes-visible-fees-and-fees>



- Finance, Infrastructure and Economy
- Health, Emergency, and Social Services
- Healthy Democracy
- Land-Use Planning, Resources and Climate Change
- Municipal Governance & Indigenous Relations
- Municipal Workforce Development
- Social and Economic Prosperity Review

Municipal Codes of Conduct Legislation

Policy Update • December 12, 2024

As the most trusted and transparent level of government, accountability is a core value of the municipal sector. For years, municipalities have called on the province for better tools to codify and enforce higher standards of accountability for elected officials. These tools are needed to reinforce the accountability of the municipal sector and to support a safe and respectful work environment for members of council and for municipal staff.

Legislation was promised three years ago following an extensive public consultation process that concluded in fall 2021. If passed and once regulations are finalized, this legislation will largely deliver on that promise by:

- enabling standardization of municipal codes of conduct and integrity commissioner investigation processes;
- creating a role for the Integrity Commissioner of Ontario in municipal codes of conduct and integrity commissioner matters; and
- establishing a mechanism to remove and disqualify from office members of council and certain local boards for the most serious violations.

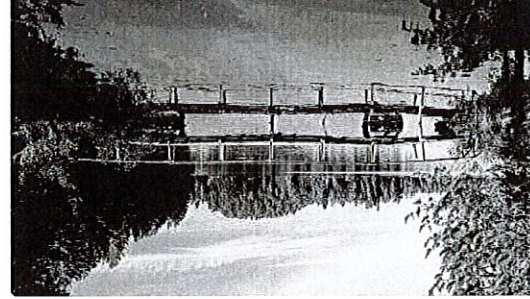
AMO welcomes this legislation that responds to what municipalities' have consistently requested. AMO will review the details in the bill and engage fully in the legislative process during the next legislative session. Members should be aware that the bill will not become law if the Premier calls an election before the bill passes.

Share this article:

"Municipal councils in Ontario have asked for legislation that holds elected officials to a higher standard of accountability. If passed, this bill would deliver on ensuring that, as members of council, we are living up to the trust that residents put in us. We commend Minister Calandra for getting to this point." – Robin Jones, AMO President and Mayor of Westport

"Municipal government is the most trusted, open and transparent order of government. This bill, if passed, will help municipal councils fulfill their commitment of accountability, and to address situations of serious misconduct when they arise." – Brian Rosborough, AMO Executive Director

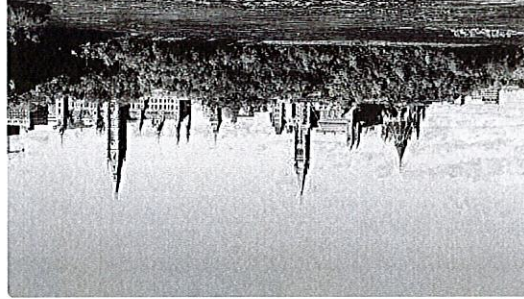
Related Content



HOMELINESS
CODE OF CONDUCT

Action on Municipal Codes of Conduct,
Summary of Ending Homelessness
Symposium, Bill 97 Passes

JUN 20, 2023 • POLICY UPDATE



CODE OF CONDUCT

Codes of Conduct, Changes to Visible
Fees, and Fees Charged to Beverage
Producers

MAR 27, 2023 • POLICY UPDATE

7

**CONSENT AGENDA
ITEMS FOR INFORMATION
PURPOSES**



The Corporation of the
City of North Bay
200 McIntyre Street East,
P. O. Box 360
North Bay, Ontario
Canada P1B 8H8
Tel: (705) 474-0400

January 7, 2025

The Township of Calvin
1355 Peddlers Dr.
RR#2
Mattawa ON
P0H 1V0

Re: Participation in the City of North Bay's Household Hazardous Waste Program

The City of North Bay is once again inviting surrounding municipalities to participate in the City's Household Hazardous Waste Program.

North Bay City Council has agreed to accept household hazardous waste from participating municipalities that share in the operating and disposal costs. The cost per municipality is \$4 per dwelling based on the most up to date census.

The cost for the residents of the Township of Calvin to safely dispose their hazardous waste at the North Bay HHWD is as follows:

Total Dwellings	263
Cost Per Dwelling	\$4
Total Cost	\$1,052

Please contact me to confirm if the Township of Calvin will be continuing to use the North Bay Household Hazardous Waste Depot.

Sincerely,

Victoria Thomas
Environmental Control Officer
705-474-0400 ext. 5221
victoria.thomas@northbay.ca

CAO

From: Victoria Thomas <Victoria.Thomas@northbay.ca>
Sent: January 8, 2025 7:57 AM
To: CAO
Subject: RE: [EXTERNAL]Re: North Bay's HHWD

Good morning Donna, Happy 2025!

There were 31 drop-offs from residents stating they were from Calvin in 2024. This is an increase from 2023.

Victoria Thomas
Environmental Control Officer
The Corporation of the City of North Bay
Phone: (705) 474-0400 Ex. 5221
Fax: (705) 474-3996
1399 Franklin St.
North Bay Ontario
P1A 2W1

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From: CAO <CAO@calvintownship.ca>
Sent: January 8, 2025 4:53 AM
To: Victoria Thomas <Victoria.Thomas@northbay.ca>
Subject: [EXTERNAL]Re: North Bay's HHWD

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you validate the sender and know the content is safe. Please forward this email to infosec@northbay.ca if you believe this email is suspicious.

Thank you Victoria. Happy New Year!
Can you please provide Calvin resident usage stats for 2024? This is something Council is always wanting to know. Thx again
Donna

Get [Outlook for Android](#)

From: Victoria Thomas <Victoria.Thomas@northbay.ca>
Sent: Tuesday, January 7, 2025 3:48:30 PM
To: CAO <CAO@calvintownship.ca>
Subject: North Bay's HHWD

Hello,

Please see attached letter for the usage of North Bay's HHWD.
Thank you

Victoria Thomas

Environmental Control Officer

The Corporation of the City of North Bay

Phone: (705) 474-0400 Ex: 5221

Fax: (705) 474-3996

1399 Franklin St.

North Bay Ontario

P1A 2W1

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RECEIVED
JAN 08 2025
By email

January 9, 2025

The Honorable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Re: Motion regarding Opposition to Provincial Legislation on Cycling Lanes and Support for Municipal Authority in Transportation Planning

At their Regular Meeting of Council on January 8, 2025, the Council of the Town of Aymer endorsed the following resolution:

WHEREAS the Government of Ontario has announced legislation requiring provincial approval for new cycling lanes;

AND WHEREAS this legislation would compel municipalities to demonstrate that proposed cycling lanes will not negatively impact vehicle traffic;

AND WHEREAS cycling infrastructure is crucial for environmental transportation, road safety, and public health, and provincial oversight in this matter represents an unwarranted intrusion into municipal authority;

AND WHEREAS the Town of Aymer is evolving an active transportation plan to enhance walking and cycling infrastructure;

AND WHEREAS the Association of Municipalities of Ontario (AMO) has strongly criticized this proposed legislation as a "significant overreach" into municipal jurisdiction;

AND WHEREAS AMO has stated that none of its 444 member municipalities were consulted or shown evidence justifying the province's proposed veto power over new bike lanes;

THEREFORE, BE IT RESOLVED:

1. That the Town of Aymer strongly opposes the proposed provincial legislation governing bicycle lanes and affirms its support for maintaining municipal jurisdiction over cycling infrastructure decisions.

2. That the Town of Aylmer endorses the AMO's position that municipalities are better positioned than the Ministry of Transportation to make decisions about local transportation matters based on local knowledge and community input.
3. That the Town of Aylmer calls on the Government of Ontario to withdraw the proposed legislation and respect the established authority of municipalities to make informed decisions about local transportation needs, including the implementation of cycling lanes.
4. That the Town of Aylmer reaffirms its commitment to its transportation plan and the continued development of safe, environmentally friendly, efficient cycling infrastructure for the benefit of all residents.
5. That the Town Clerk be directed to forward a copy of this resolution to the Premier of Ontario, the Minister of Transportation, the Member of Provincial Parliament representing constituencies within the Elgin-Middlesex-London region, to the Association of Municipalities of Ontario (amo@amo.on.ca) and all Municipalities in Ontario.
6. That the Town of Aylmer calls upon municipalities across Ontario to adopt similar resolutions in defense of local decision-making authority and sustainable, efficient and environmentally friendly transportation planning.

Thank you,

Owen Jaggard

Director of Legislative Services/Clerk | Town of Aylmer
46 Talbot Street West, Aylmer, ON N5H 1J7
519-773-3164 Ext. 4913 | Fax 519-765-1446
ojaggard@town.aylmer.on.ca | www.aylmer.ca

CC:

Hon. Prabmeet Singh Sarkaria prabmeet.sarkaria@pc.ola.org
Hon. Rob Flack rob.flack@ppc.ola.org
Association of Municipalities of Ontario resolutions@amo.on.ca
All municipalities



7.3
RECEIVED
JAN 9 8 2025
by email

Hon. Doug Ford
Premier@ontario.ca

Hon. Stephen Lecce
Stephen.Lecce@pc.ola.org

Hon. Peter Bethlenfalvy
Peter.Bethlenfalvy@pc.ola.org

Bob Bailey
bob.baileyco@pc.ola.org
(sent via e-mail)

January 9th, 2025

Re: Property Taxation Implications Related to Non-Market Valuation of Electricity Industry Properties

Please be advised that the Council of the Town of Plympton-Wyoming, at its Regular Council meeting on January 8th, 2025, passed the following motion supporting the resolution from the Municipality of Kincardine regarding Property Taxation Implications Related to Non-Market Valuation of Electricity Industry Properties:

Motion #14

Moved by Bob Woolvett
Seconded by John van Klaveren
That Council support correspondence item 'g' from the Municipality of Kincardine regarding Property Taxation Implications.

Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email.

Sincerely,

Ella Flynn
eflynn@plympton-wyoming.ca
Executive Assistant – Deputy Clerk
Town of Plympton-Wyoming

Cc: Association of Municipalities of Ontario
All Ontario Municipalities

Council Meeting

Motion # 12/11/24 - 02

Title: Property Taxation Implications Related to Non-Market Valuation of Electricity Industry Properties, CAO General-2024-33

Date: Wednesday, December 11, 2024

Moved by: Rory Cavanagh

Seconded by: Beth Blackwell

Whereas the Municipality of Kincardine is a proud host community of the Bruce Nuclear Generating Site where Bruce Power generates 30% of Ontario's electricity needs; and

Whereas two decades ago the Province of Ontario adopted a property tax assessment model that continues to apply to Ontario's nuclear generation facilities; and

Whereas the Province assessment model includes non-market property valuation for electricity generating properties; and

Whereas the Municipality of Kincardine undertook a study in 2024 which has shown that the Provincial assessment model is compromising fairness and shifting the tax burden away from the electricity industry properties and onto the broader property tax base within the host community; and

Whereas the study demonstrated that this is primarily attributable to the assessed value of the subject properties being held almost static over several reassessment cycles, resulting from the Provincially prescribed rules for electricity generating, transmission and distribution properties; and

Whereas the Provincial model results in a disparity between the continuously updated market values assigned to the majority of properties and the static, non-market-based formula applied to electricity industry properties means that the tax burden shifts onto non-industry taxpayers; and

Now Therefore be it Resolved That municipal staff be directed to send communication to the Premier of Ontario, Minister of Energy and Electrification, the Minister of Finance, and the local MPP, to request that the Province undertake an immediate review and update the property tax assessment model for Ontario's nuclear generation facilities and other properties within the electricity industry, and copy the Association of Municipalities of Ontario and all Ontario Municipalities.

Carried.

Jennifer Lawrie

Clerk

RECEIVED
JAN 14 2025
General
7.4

From: Ashley Lecappelain <ashley.lecappelain@healthunit.ca>
Sent: January 14, 2025 3:07 PM
To: list
Subject: Board of Health Meeting - January 22, 2025

Hello,

The North Bay Parry Sound District Health Unit's upcoming Board of Health meeting will take place on Wednesday, January 22, 2025.

The meeting agenda is now available on the Health Unit's website, and you can access it via the following link: [Board of Health Meeting Agenda](#).

Thank you,

Ashley Lecappelain, B.A | Executive Assistant | Office of the Medical Officer of Health/Executive Officer | Pronouns: She/Her
North Bay Parry Sound District Health Unit
345 Oak Street West | North Bay, Ontario P1B 2T2 | Canada
705-474-1400 ext. 5272 | 1-800-563-2808
ashley.lecappelain@healthunit.ca | myhealthunit.ca
[Facebook](#) | [X](#) | [LinkedIn](#) | [YouTube](#)CA

My place of work is on the lands of the Anishinaabe people: the traditional territory of Nipissing First Nation; and land that is covered by the Robinson Huron Treaty of 1850.

This message, including any attachments, is privileged and intended only for the person(s) named above. This material may contain confidential or personal information subject to the provisions of the Municipal Freedom of Information & Protection of Privacy Act. Any other distribution, copying or disclosure is strictly prohibited. If you are not the intended recipient or have received this message in error, please notify me immediately by telephone, fax or e-mail and permanently delete the original transmission, including any attachments, without making a copy. Thank you (v2)

**BOARD OF HEALTH
NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT**

Nipissing District:
Central Appointees

Karen Cook
Sara Inch

Jamie Lowery
Maurice Switzer

Dave Wolfe

Rick Champagne

Jamie Restoule

Eastern Appointee
Western Appointee

Parry Sound District:

Northeastern Appointee

Southeastern Appointee

Western Appointee

Blair Flowers
Marianne Stickland
Jamie McGarvey

Public Appointees:

Tim Sheppard
Catherine Still

Medical Officer of Health/Executive Officer

Dr. Carol Zimbalatti

Also Attending by Invitation

Executive Assistant, Director's Office

Christine Neily

Recorder

Executive Assistant, Office of the Medical Officer of Health

Ashley Lecappelain

A regular meeting of the **Board of Health** for the **North Bay Parry Sound District Health Unit** will be held both in person and virtually for Board of Health members, and will be live streamed for the public from the Nipissing Room at 345 Oak Street West, North Bay, Ontario on:

Date: Wednesday, January 22, 2025

Time: 5:20 p.m. to 7:00 p.m.

AGENDA

- 1.0 CALL TO ORDER**
- 2.0 LAND ACKNOWLEDGEMENT**
- 3.0 ELECTIONS**
 - 3.1 Election of Chairperson
 - *Notice of Motion*
 - 3.2 Election of Vice-Chairperson







- *Notice of Motion*
- 4.0 APPROVAL OF THE AGENDA**
 - *Notice of Motion*
- 5.0 CONFLICT OF INTEREST DECLARATION**
- 6.0 APPROVAL OF THE PREVIOUS MINUTES**
 - 6.1 Board of Health Minutes – December 4, 2024
 - *Notice of Motion*
 - 6.2 Board of Health In-Camera Minutes – December 4, 2024
 - *Notice of Motion*
- 7.0 DATE OF NEXT MEETING**
 - 7.1 2025 Meeting Schedule
 - *Notice of Motion*
- 8.0 APPOINTMENT OF STANDING COMMITTEES FOR 2025**
 - *Notice of Motion*
- 9.0 APPOINTMENT OF SIGNING OFFICERS FOR 2025**
 - *Notice of Motion*
- 10.0 APPOINTMENT OF LEGAL ADVISORS FOR 2025**
 - *Notice of Motion*
- 11.0 BUSINESS ARISING**
- 12.0 REPORT OF MEDICAL OFFICER OF HEALTH**
- 13.0 BOARD COMMITTEE REPORTS**
- 14.0 CORRESPONDENCE**
- 15.0 NEW BUSINESS**
 - 15.1 Corporate Sponsorships and Donations 2024 – Report to the Board
 - 15.2 Requests for Proposal 2024 – Report to the Board
 - 15.3 Association of Local Public Health Agencies (ALPHA) Winter Symposium Registration
 - *Notice of Motion*
 - 15.4 Quality Issue Report 2024 – Report to the Board
 - 15.5 Elimination and Archiving of the Board of Health Policies
 - *Notice of Motion*
- 16.0 IN CAMERA**
- 17.0 ADJOURNMENT**

If you are not able to attend the meeting, please notify Ashley Lecappelain at 705-474-1400, extension 5272.

Thank you.

Approved by,

Carol Zimbalatti, M.D., CCFP, MPH
Medical Officer of Health/Executive Officer

-  345 Oak Street West,
North Bay, ON P1B 2T2
 1-800-563-2808
 705-474-1400
 705-474-8252
-  90 Boves Street, Suite 201,
Parry Sound, ON P2A 2L7
 1-800-563-2808
 705-746-5801
 705-746-2711

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myhealthunit.ca

7.5
RECEIVED
Paula Loranger
1/10/25

From: Robin Allen <Robin.Allen@nbmca.ca>
Sent: January 10, 2025 9:58 AM
To: Mayor Richard Gould <mayor.gould@calvintownship.ca>; Rebecca Morrow <Rebecca.Morrow@nbmca.ca>; Paula Loranger <Paula.Loranger@nbmca.ca>
Cc: CAO <CAO@calvintownship.ca>; Councillor Bill Moreton <Councillor.Moreton@calvintownship.ca>
Subject: RE: [EXTERNAL]Re: [EXTERNAL]Directions to the Eau Claire Gorge

Hi Richard,

Thank you for the kind words.

I am not local to the area, but it is unfortunate that locals are not aware of the area. As mentioned, I have asked our Communications Department to look into this. I can only assume that the steps involved with both MTO and the municipality may take some time, but we will keep you updated as we have more information.

Not being a local, this may be a good opportunity for me to reach out to Anthony Rota to apologize and perhaps arrange a visit!

Many Thanks,

Robin Allen
Interim CAO – Secretary Treasurer
North Bay-Mattawa Conservation Authority
15 Janey Ave., North Bay, ON P1C 1N1
Cell: (705) 774-8448
Tel: (705) 474-5420
Web: www.nbmca.ca

My work hours may not be your work hours. Please do not feel obligated to reply outside of your regular work hours.

Leaders in Watershed Management!



Consider the environment. Please don't print this e-mail unless you really need to.

The information contained in this electronic message from North Bay-Mattawa Conservation Authority is directed in confidence solely to the person(s) named above and may not be otherwise distributed, copied or disclosed including attachments. The message may contain information that is privileged, confidential and exempt from disclosure under the Municipal Freedom of Information and Protection of Privacy Act and by the Personal Information Protection and Electronic Documents Act. The use of such personal information except in compliance with the Acts, is strictly

prohibited. If you have received this message in error, please notify the sender immediately advising of the error and delete the message without making a copy. Thank you.

From: Mayor Richard Gould <mayor.gould@calvintownship.ca>
Sent: January 6, 2025 6:44 PM
To: Robin Allen <Robin.Allen@nbmca.ca>; Rebecca Morrow <Rebecca.Morrow@nbmca.ca>; Paula Loranger <Paula.Loranger@nbmca.ca>
Cc: CAO <CAO@calvintownship.ca>; Councillor Bill Moreton <Councillor.Moreton@calvintownship.ca>
Subject: [EXTERNAL]Re: [EXTERNAL]Directions to the Eau Claire Gorge

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you validate the sender and know the content is safe. Please forward this email to infosec@northbay.ca if you believe this email is suspicious.

Dear Robin Allen,

Wow! Thank you for the very quick response. Your attention is greatly appreciated. What the NBMCA has done with the area is really worthy of praise. Areas like this that are becoming increasingly rare in Ontario.

I have lived in Calvin township for over 40 years and I am surprised by the number of people who have never heard of the gorge — or Calvin Township for that matter. The NBMCA has done such a great job on the site and it is a shame that some people don't know about and others can't find it. Lets work together to make this jewel really shine.

Anything I can do to assist, just ask.

Best regards
Richard.

RICHARD GOULD

MAYOR, CALVIN TOWNSHIP

Cell 705 623 1103

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for the use of the individual or entity named above. Publication or copying of this e-mail and attachments is strictly prohibited. If you have received this e-mail in error, please immediately notify me by return e-mail.

From: Robin Allen <Robin.Allen@nbmca.ca>
Sent: Monday, January 6, 2025 12:19 PM
To: Mayor Richard Gould <mayor.gould@calvintownship.ca>; Rebecca Morrow <Rebecca.Morrow@nbmca.ca>
Cc: CAO <CAO@calvintownship.ca>; Councillor Bill Moreton <Councillor.Moreton@calvintownship.ca>
Subject: RE: [EXTERNAL]Directions to the Eau Claire Gorge

Happy New Year!

Thank you for the email. We will investigate this and see if we can make it more visible to those visiting the Conservation Area. The signage that is currently on Highway 630 is a provincially approved sign used for all Conservation Areas in the province. The sign details and sizing are part of Conservation Ontario's standard signage.

We will explore adding new signage that is larger and more visible to visitors, pending discussions with the Municipality of Calvin and MTO regarding regulations and permissions for signage on roadways.

Currently, we have made an update on the website to include Peddler's Drive in the directions.

I am adding Paula Loranger (Communications) to this email reply, as she currently has new signs (other areas) planned for the upcoming year. She can add this to one to her list.

Many Thanks,

Robin Allen
Interim CAO – Secretary Treasurer
North Bay-Mattawa Conservation Authority
15 Janey Ave., North Bay, ON P1C 1N1
Cell: (705) 774-8448
Tel: (705) 474-5420
Web: www.nbmca.ca

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Leaders in Watershed Management!

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Electronic Documents Act. The use of such personal information except in compliance with the Acts, is strictly prohibited. If you have received this message in error, please notify the sender immediately advising of the error and delete the message without making a copy. Thank you.

From: Mayor Richard Gould <mayor.gould@calvintownship.ca>

Sent: January 5, 2025 2:21 PM

To: Rebecca Morrow <Rebecca.Morrow@nbmca.ca>; Robin Allen <Robin.Allen@nbmca.ca>

Cc: CAO <CAO@calvintownship.ca>; Councillor Bill Moreton <Councillor.Moreton@calvintownship.ca>

Subject: [EXTERNAL]Directions to the Eau Claire Gorge

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you validate the sender and know the content is safe. Please forward this email to infosec@northbay.ca if you believe this email is suspicious.

Hello to the NBMCA,

I would like to wish everyone at the NBMCA a Happy New year and a productive 2025. I am writing today to make a request which will benefit all the people trying to visit the Eau Claire Gorge. At this time, this is a mayor's initiative and is not a request made by council.

First allow me to say that the Eau Claire Gorge is a beautiful resource and is a benefit to anyone in the province wanting to have a little closer wilderness experience without travelling very far. It is a thirty-minute drive from North Bay, a twenty-minute drive from Mattawa, and is also close to Champlain Park and the Ecology Centre -- two other treasures found in Calvin. The NBMCA should be proud of the finished product.

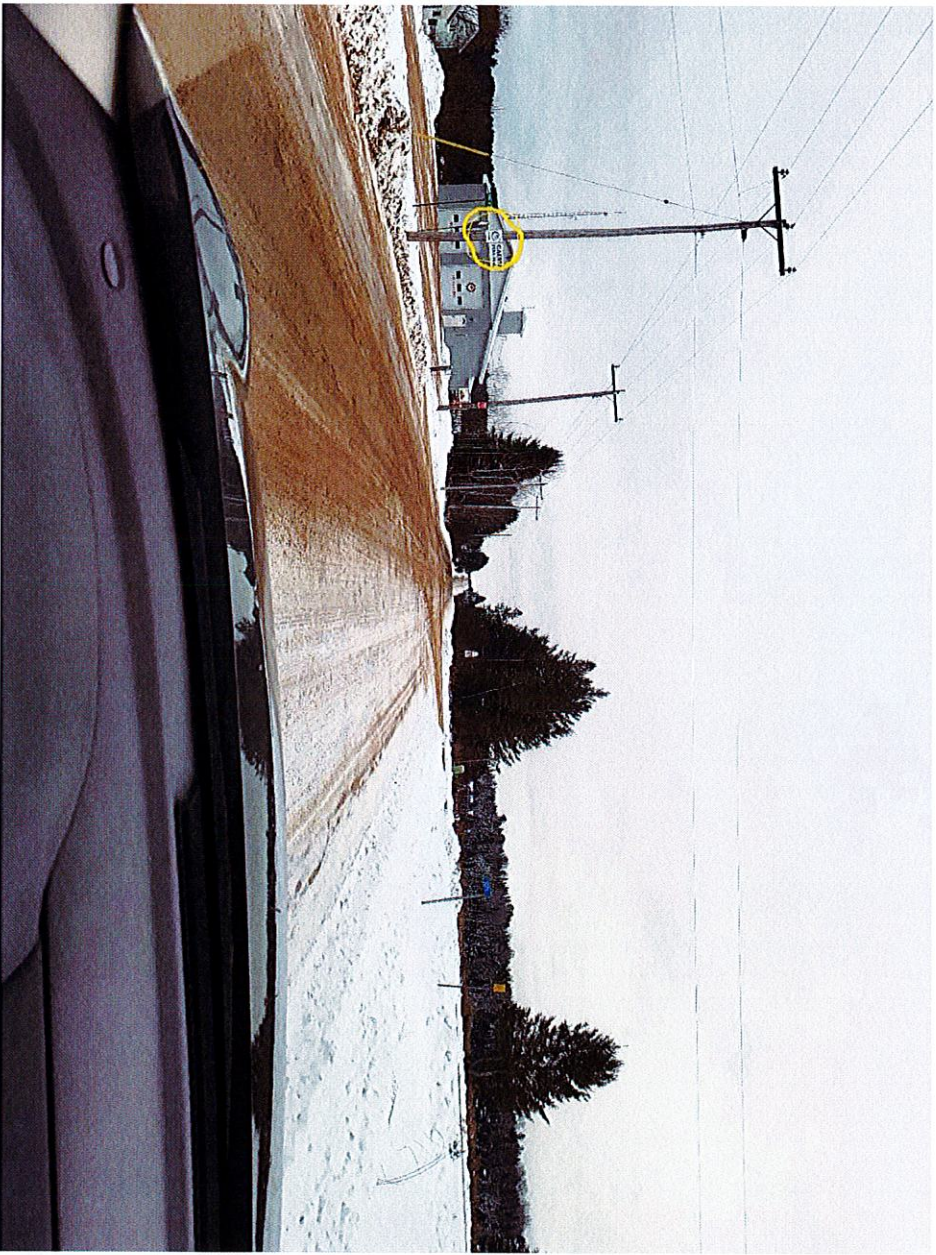
The only problem is that people are not finding it. The signage is sadly lacking and directions on the NBMCA website are misleading. Last summer, when our MP visited the Calvin Township Office, I asked the Honourable Anthony Rota if he and his wife had ever been to the Eau Claire Gorge. He told me that they had driven out and couldn't find it. This is not the first time I have heard this. It is a shame.

If someone does an internet search for the Eau Claire Gorge, the NBMCA website is the first result. These are the directions listed on that site: "**Directions:** From Highway 17, travel east towards Mattawa. Turn on Highway 630 and follow the signs. Entrance to Eau Claire Gorge is on the right (Graham Rd)."

Unfortunately, there are no signs to follow, and there is no mention of the turn on Peddlers Drive.

On the approach along Hwy 17, from North Bay, or Mattawa, although there are signs for Algonquin Park and Kiosk, there are no signs indicating to turn on #630 to visit the gorge. The approach from Mattawa, Champlain Provincial Park, and the Ecology Centre is a difficult turn and someone travelling at 100 km/hour will probably miss it.

If someone does turn south on Hwy 630, they will travel 5.5 kms without seeing a single sign, despite the indication that they should "follow the signs". Hwy 630 has a speed limit of 80 km/hour and as they approach Peddlers Drive, while trying to find the "signs" that they should be following, they will come to this crossroads.



The sign directing them to turn right is mounted high on the left side of the road, and it does not mention the gorge. I have circled it in yellow, because otherwise, it is unlikely you would find it. You might feel the lack of signage is not important because people can just use Google Maps but cell phone reception in Calvin is at best spotty. Right beside Graham's Road, the entrance to the gorge, the township has found it necessary to install a cell phone signal booster. Although texting and calls are sometimes possible, cellular data is often limited to 3G and HSPA with download speeds that average of 1.5 Mbps, making mapping unlikely.

You have such a wonderful facility and it is a shame that it is so difficult to find. I would therefore like to suggest that, if possible, you add signage on Hwy 17 and along Hwy 630, with special attention to the turn off at Peddler's Drive.

I would also suggest that you mention on your site that the Gorge is closed during winter months, since we do not want to have people drive to the site only to find a gate across the road.

Since the Eau Claire Gorge is currently closed, this is not a pressing issue, but it is one that should be addressed before the 24th of May.

Thank you for taking the time to read this email.

Best regards,

PS I will copy this email to the township and the Calvin Township councillor who sits on the NBMCA board for information purposes.

RICHARD GOULD

MAYOR, CALVIN TOWNSHIP

Cell 705 623 1103

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for the use of the individual or entity named above. Publication or copying of this e-mail and attachments is strictly prohibited. If you have received this e-mail in error, please immediately notify me by return e-mail.

RECEIVED
David J. Smith
7.6

MPAC MUNICIPAL PARTNERSHIP REPORT 2024

<https://news.mpac.ca/2024-municipal-partnerships-report>

(No print copy/downloadable file. Only available on www)

By email Jan 17/2025

.....Good afternoon Donna,

In December, we shared year-end assessment base information with municipal CAOs and finance staff along with MPAC's 2024 Municipal Partnership Report.

This report highlights MPAC's key achievements in 2024, some of which include launching the Housing Inventory Map and Property Pulse Dashboard, exceeding our service level agreement target, and strengthening our data strategy. We're excited to share these insights and more, and demonstrate how they can transform your operations.

The report has been shared with municipal finance staff and is now being provided to you should you wish to share with Municipal Council.....

Mary

Mary Dawson-Cole

Director, Municipal and Stakeholder Relations

Public Affairs and Customer Experience

From: ca.office (MNR) <ca.office@ontario.ca>

Sent: January 17, 2025 1:46 PM

To: ca.office (MNR) <ca.office@ontario.ca>

Subject: Update: Proposed regulation regarding Minister's Permit and Review powers under the Conservation Authorities Act

** This email is being sent on behalf of Jennifer Keyes, Director, Development and Hazard Policy Branch*

Good afternoon:

I am writing to you today to notify you of a new regulation prescribing the circumstances under which the Minister of Natural Resources ("Minister") may make permitting decisions in the place of a conservation authority or review a conservation authority's permitting decision.

New provisions in the *Conservation Authorities Act* came into effect on April 1, 2024, that included powers for the Minister to 1) issue an order to prevent a conservation authority from issuing a permit and to take over the permitting process in the place of a conservation authority ("Minister's permit"), and 2) review a conservation authority permit decision at the request of the applicant ("Minister's review"). It is important to note that when making a permitting decision using one of these tools, the Minister is required to satisfy the same legislative criteria concerning natural hazards and public safety that are considered by conservation authorities.

The new regulation sets out the circumstances under which the Minister may use these powers as circumstances where the proposed development activity or other activity, in the opinion of the Minister, pertains to or supports a matter of provincial interest described in the regulation. Additionally, it includes a transparent process for individuals or businesses to request the use of these powers and sets out the information that must be submitted as part of such a request. This regulation came into effect on January 1, 2025.

A Decision Notice is available at the Environmental Registry of Ontario, posting [#019-8320](#) and supporting information describing the process for requesting the use of these powers is available [online](#).

If you have any questions, please reach out to the Ministry of Natural Resources at ca.office@ontario.ca.

Sincerely,
Jennifer

Jennifer Keyes
Director, Development and Hazard Policy Branch
Ministry of Natural Resources



Taking pride in strengthening Ontario, its places and its people

Please Note: As part of providing [accessible customer service](#), please let me know if you have any accommodation needs or require communication supports or alternate formats.

Inspector General of Policing Memorandum

TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ryan Teschner, Inspector General of Policing of Ontario

DATE: January 15, 2025

SUBJECT: Inspector General Memo #2: Changes to the *Community Safety and Policing Act, 2019* and **Revised** Advisory Bulletin 1.1

On December 4, 2024, the *Safer Streets, Stronger Communities Act, 2024*, received Royal Assent and enacted amendments to the *Community Safety and Policing Act, 2019* (CSPA). The amendments include changes to section 19 of the CSPA, which specifies how police services can provide assistance to each other through temporary assistance requests. In addition, section 19 was amended to remove the provisions regarding emergency assistance requests altogether.

In the first IG Memo released on August 1, 2024, I provided advice on interpreting and applying the former section 19 provisions, including outlining the roles and responsibilities of the police service board, the chief of police or Commissioner, and the IG. In response to the changes in the CSPA that assign directly to the chief of police the ability to seek assistance from another chief of police when temporary assistance is required, regardless of whether there is an emergency, I have revised Advisory Bulletin 1.1: How Policing is Delivered. This revised version of the Bulletin now replaces the version issued on August 1, 2024.

I advise chiefs of police, including the Commissioner, and police service boards, to **review the attached Revised Advisory Bulletin and the changes to section 19, paying particular attention to their new respective authorities and duties, including the requirements to notify the IG.** Please note that the revisions to the Bulletin are limited to addressing section 19 temporary assistance, and only these sections of the Bulletin require your review.

More broadly, given the role of the IG in relation to section 19 temporary assistance requests and the IG's oversight authority under section 20 of the CSPA, the **Inspectorate of Policing is working to develop additional process and information for the policing sector on the IG's assessment of the delivery of adequate and**

effective policing. This will include ongoing assessment of the “status quo” of adequate and effective police service delivery and governance, as well as specific considerations and process for time-sensitive assessments made in the context of emerging public safety events. Our work in this area includes engagement with the Ontario Association of Chiefs of Police and the Ontario Association of Police Services Boards, and we appreciate their continued support and value their input, on behalf of their membership.

As the Inspectorate of Policing gains further operational experience and insights, and through continued engagement with Ontario’s policing sector, I will continue to share information and advice to assist you in meeting the requirements of the CSPA and its regulations.

I trust this information will be helpful to you. Should you have any questions about section 19 or the Revised Advisory Bulletin, please reach out to your Police Services Advisor.

IG Memos and Advisory Bulletins are also now posted on our website:
www.iopontario.ca.

Sincerely,

A handwritten signature in blue ink, appearing to read "R. Teschner". The signature is stylized with a large initial "R" and a long horizontal stroke extending to the right.

Ryan Teschner
Inspector General of Policing of Ontario

Zones are OAPSB and OACP consistent. Municipal board names are as recorded by the Public Appointments Secretariat, except for regional municipalities, which have been modified for consistency. Boards responsible for multiple municipalities (excluding upper-tier boards) are indicated as “joint”. Police service names significantly different from the board are listed with the board. There are currently 43 municipal boards in Ontario.

Municipal Boards & Police Services – CSPA Part IV

ZONES 1/1A	ZONE 2	ZONE 3	ZONE 4	ZONE 5	ZONE 6
Tom Gervais (416) 432-5645 tom.gervais@ontario.ca <i>B/U Ron LeClair</i>	Graham Wight (416) 817-1347 graham.wight@ontario.ca <i>B/U Jeff Saitta</i>	Multiple Advisors: ¹ Tom Gervais, <i>Primary</i> ² Hank Zehr, <i>Primary</i> ³ Graham Wight, <i>Primary</i>	David Tilley (647) 224-9370 david.tilley@ontario.ca <i>B/U Hank Zehr</i>	Hank Zehr (437) 777-8605 hank.zehr@ontario.ca <i>B/U David Tilley</i>	Ron LeClair (226) 280-0166 ronald.leclair@ontario.ca <i>B/U Tom Gervais</i>
Greater Sudbury	Belleville	Barrie ¹	Brantford	Guelph	Aylmer
North Bay	Brockville	Bradford West Gwillimbury & Innisfil (Joint) - <i>South Simcoe</i> ²	Halton Regional	Hanover	Chatham-Kent
Sault Ste. Marie	Cornwall	Cobourg ³	Hamilton	Owen Sound	LaSalle
Thunder Bay	Deep River	Durham Regional ²	Niagara Regional	Saugeen Shores	London
Timmins	Gananoque	Kawartha Lakes ³	Woodstock	Stratford	St. Thomas
	Kingston	Peel Regional ²		Waterloo Regional	Strathroy-Caradoc
	Ottawa	Peterborough ²		West Grey	Windsor ¹
	Smiths Falls	Port Hope ³			
		Toronto ¹			
		York Regional ³			
5	8	10	5	7	¹ David Tilley <i>Primary</i>
					8
					Total 43

OPP Detachment Boards - CSPA s.67

ZONE 1/1A	ZONE 2	ZONE 3	ZONE 4	ZONE 5	ZONE 6
Almaquin Highlands	Central Hastings	Bancroft ³	Brant County	Dufferin 1	Elgin
Dryden 1	Frontenac	Collingwood 1 ²	Haldimand	Dufferin 2	Essex County 1
Dryden 2	Grenville 1	Collingwood 2 ²	Norfolk	Dufferin 3	Essex County 2
Dryden 3	Grenville 2	Bracebridge ³	Oxford 1	Dufferin 4	Lambton 1
East Algoma 1	Hawkesbury	City of Kawartha Lakes ³	Oxford 2	Grey Bruce	Lambton 2
East Algoma 2	Killaloe	Haliburton County ³	Oxford 3	Huron	Middlesex
East Algoma 3	Lanark County	Huntsville ³		Huronia West	
Greenstone	Leeds County	Northumberland ³		Perth County	
Jarvis Bay 1	Lennox & Addington 1	Northwasaga ²		South Bruce	
James Bay 2	Lennox & Addington 2	Orillia ²		Wellington	
James Bay 3	Prince Edward County	Peterborough ³			
Kenora 1	Quinte West	South Georgian Bay ²			
Kenora 2	Renfrew				
Kirkland Lake	Russell County				
Mantoulin 1	Stormont, Dundas and Glengary				
Mantoulin 2	Upper Ottawa Valley 1				
Marathon	Upper Ottawa Valley 2				
Nipigon 1	Upper Ottawa Valley 3				
Nipigon 2					
Nipissing West 1					
Nipissing West 2					
North Bay 1					
North Bay 2					
North Bay 3					
Rainy River 1					
Rainy River 2					
Red Lake					
Saut Ste. Marie					
Sioux Lookout					
South Porcupine					
Superior East					
Temiskaming 1					
Temiskaming 2					
Temiskaming 3					
Thunder Bay					
West Parry Sound					
36	18	12	6	10	6
					Total 88



CAO

From: Pronska, Karina (SOLGEN) <Karina.Pronska@ontario.ca>

Sent: January 15, 2025 2:03 PM

Subject: Inspector General Memo #2: Changes to the Community Safety and Policing Act, 2019 and Revised Advisory Bulletin 1.1

Attachments: Inspector General Memorandum 2 - IGM2 - Final.pdf; IGM2 - Advisory Bulletin 1.1 - How Policing is Delivered - Final.pdf

The below and attached are sent on behalf of the Inspector General of Policing of Ontario



777 Bay St.
7th Floor, Suite 701
Toronto ON M5G 2C8

777, rue Bay
7^e étage, bureau 701
Toronto ON M5G 2C8

Inspector General of Policing Memorandum

TO: All Chiefs of Police and
Commissioner Thomas Carrique
Chairs, Police Services Boards

FROM: Ryan Teschner, Inspector General of Policing of Ontario

DATE: January 15, 2025

SUBJECT: Inspector General Memo #2: Changes to the *Community Safety and Policing Act, 2019* and **Revised Advisory Bulletin 1.1**

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More broadly, given the role of the IG in relation to section 19 temporary assistance requests and the IG's oversight authority under section 20 of the CSPA, the **Inspectorate of Policing is working to develop additional process and information for the policing sector on the IG's assessment of the delivery of adequate and effective policing**. This will include ongoing assessment of the "status quo" of adequate and effective police service delivery and governance, as well as specific considerations and process for time-sensitive assessments made in the context of emerging public safety events. Our work in this area includes engagement with the Ontario Association of Chiefs of Police and the Ontario Association of Police Services Boards, and we appreciate their continued support and value their input, on behalf of their membership.

As the Inspectorate of Policing gains further operational experience and insights, and through continued engagement with Ontario's policing sector, I will continue to share information and advice to assist you in meeting the requirements of the CSPA and its regulations.

I trust this information will be helpful to you. Should you have any questions about section 19 or the Revised Advisory Bulletin, please reach out to your Police Services Advisor.

IG Memos and Advisory Bulletins are also now posted on our website: www.iopontario.ca.

Sincerely,

Ryan Teschner

Inspector General of Policing of Ontario



Inspector General Advisory Bulletin



Advisory Bulletin 1.1: How Policing is Delivered in Ontario and Associated Compliance Requirements

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Background information about new CSPA requirements

The CSPA sets out the framework for how policing is to be delivered in Ontario, including specifying key responsibilities for ensuring adequate and effective policing in Ontario communities.

CSPA s. 10(1) requires that police service boards and the Commissioner of the Ontario Provincial Police (OPP) **ensure the provision of adequate and effective policing in the areas for which they are responsible**. In addition to making boards and the Commissioner responsible for ensuring the delivery of adequate and effective policing, the CSPA also sets out certain rules for *how* policing is delivered and increases the governance and oversight functions of the board in monitoring the service's capacity to provide policing functions in their jurisdiction.

Section 13 set outs out the rule that police service boards/the Commissioner **must use members of their own police service** to provide policing functions, **or persons assisting a member of that service while acting under their direction**. With respect to the "person" assisting a member, a police officer of one service can be a "person" who may assist a member of another service. However, for this exception to apply, *the assisting member must be acting under the direction of the assisted member*, as opposed to being under the direction of the assisted police service more generally. "Acting under the direction" would require that the assisted member be the operating mind and that the assisting member would have little or no involvement in decision-making about the policing being delivered in the circumstances.

For clarity, s. 13(3) does **not** create a separate, stand-alone mechanism for the delivering of policing functions in Ontario. Rather, s. 13(3) simply confirms that if responsibility to provide a policing function in relation to a specific investigation *etcetera* is referred to the Chief of another service or otherwise transferred to a member of a different police service (or board) as required by specific provisions of the CSPA or

regulations (e.g., s. 121 and 188 of the CSPA and s. 4, 6 and 7 of [O. Reg. 401/23](#) Conflicts of Interest), that other board/service to which the function is referred or otherwise transferred is bound by the s. 13 requirement to use its own members in engaging in that function.

Section 14, as well as temporary requests for assistance under section 19, provide *additional exceptions* to the requirement in s. 13 that policing functions be provided by members of the police service of jurisdiction. Section 13 exceptions (which would apply to one-off instances of member assisting member or when a specific function is referred by virtue of another legal requirement) can overlap with agreements under both sections 14 and 19 (if permitted by regulation).

Section 14 allows **a board or the Commissioner to enter into an agreement** with another board or the Commissioner to provide a policing function, or part of a policing function (including *ad hoc* or occasional assistance) in an area, in accordance with [Ontario Regulation 398/23: Alternative Provision of Policing Functions](#). The Regulation lists all policing functions which may be provided through s. 14 agreements (functions not listed in the Regulation **cannot** be the subject of a s. 14 agreement).

Subsection 5(1) of O. Reg. 398/23 also states that “[it] shall not be read as limiting the ability of a police service to assist another police service in the provision of policing functions as may be needed from time to time”, where that would otherwise be permitted under the CSPA.¹

Section 19 provides additional options to provide policing functions with members of a different police service. A chief of police, including the Commissioner, may request **temporary assistance** in providing adequate and effective policing from another chief or an entity that employs First Nation Officers on an *ad hoc* basis, in absence of such an arrangement already existing in a s. 14 agreement (s. 19(1)).

Under the CSPA, a police service board may seek cost recovery for policing provided through s. 14 agreements (per s. 14(6)) and temporary assistance requests (s. 19(8)). The CSPA provisions summarized above describe the new rules for how policing is to be delivered. To provide additional clarity on applying the new rules in an operational context, including interpretative guidance for how the exceptions may be applied, the IG’s advisory duty under s. 102(4)(b) of the CSPA allows for the provision of the following guidance to support compliance by police services and boards.

¹ Subsection 5(1) of O. Reg. 398/23 provides guidance on how the Regulation should be interpreted in relation to the broader scheme of the CSPA. O. Reg. 398/23 provides that some, but not all, police functions may be the subject of an agreement pursuant to s. 14. The purpose of s. 5(1) is to indicate that, although only some functions may be the subject of a s. 14 agreement, any functions may be provided to assist another police service as required from time-to-time where that would be otherwise authorized by the CSPA. Subsection 5(1) is intended to ensure that O. Reg. 398/23 is not given an excessively broad interpretation. It is not a provision with respect to the interpretation of s. 13 and, as a regulation, could not have the effect of changing the meaning of s. 13.

Policing Agreements under section 14

What you need to know

Policing agreements allow boards and the Commissioner to set out that certain functions may generally or occasionally be provided by another board/service. These agreements ensure that a board is properly positioned and informed to discharge its statutory mandate of ensuring adequate and effective policing while at the same time avoiding directing day-to-day operations of their respective police services. Agreements allow a board and chief to work together to proactively articulate what functions may be provided with the assistance of another board and service, and when, precisely to avoid any impacts on timely operational decision-making.

Subject to the requirements of [O. Reg. 398/23](#) (*Alternative Provision of Policing Functions*), s. 14 agreements should be flexible in their scope of coverage and the time period over which they apply. A s. 14 agreement may provide that a specified policing function:

- Is to be provided on a regular basis;
- Is to be provided as may be requested on an *ad hoc* basis;
- Will be provided because one police service does not have the capacity to provide that function for itself; or,
- Will be provided from time-to-time by members of another police service, but is a policing function that the police service of jurisdiction generally has the capacity to provide.

An agreement under s. 14 may include more than two parties and could provide for the regional delivery of a policing function (e.g., the services of a public order unit as required from time-to-time by one of the parties). In the case of municipal police services, a board's decision to enter into a s. 14 agreement should be made after thorough consultation between the board and the chief of police, with consideration for past/current practice and known or predictable capacity issues. For example, a board may seek from the chief of police and analyze data on how often ad hoc assistance is required by its police service or provided to another service, and consider whether a section 14 agreement is required, or whether to seek cost recovery. Section 14(6) allows a board to recover the costs associated with providing, or assisting, in the delivery of a policing function or part of a policing function.

The required contents of the agreement itself are set out in s. 14(6) of the CSPA and any agreement must adhere to these requirements. In addition, the required consultations and matters to confirm between parties to the agreement and chiefs of police prior to entering into s. 14 agreements are set out in s. 3 of Regulation 398/23 (*Alternative Provision of Policing Functions*).

Finally, subsection 14(12) confirms that where a board or the Commissioner enter into an agreement for the provision of policing in their jurisdiction, the board or Commissioner remain responsible for ensuring that the policing provided pursuant to the agreement meets the CSPA standards for adequate and effective policing.

What you need to do

As policing agreements are the **responsibility of the police service board** or Commissioner, when considering and developing these agreements boards should consider and consult with the chief of police on the following:

- The required contents of the agreement as outlined in s. 14(6), with specific consideration for the type, frequency and duration of the policing functions to be provided, and whether payment is required for any of those functions;
 - For example, what are the circumstances surrounding the need for the agreement, including:
 - The policing function(s) or assistance required;
 - The timeframe for the provision of the function/assistance;
 - The size and scope of assistance required (e.g., localized, widespread, multi-jurisdictional);
- The overall capacity of the service to deliver the functions required to ensure adequate and effective policing using both local resources and those of another board/service through an agreement;
- The specific consultation requirements and items to confirm as set out s. 3 of the Regulation; and,
- Information the board may wish to receive from the chief of police as part of regular or *ad hoc* reporting on actual delivery of functions or assistance provided through the agreement.

Section 14 agreements are new and will require thoughtful collaboration between a board/the Commissioner and the service, and between boards and services across jurisdictions. While we acknowledge that this may take some time, it is critical that these collaborations, and the resulting s. 14 agreements, are prioritized to ensure that adequate and effective policing can be delivered locally.

The police service board or Commissioner **that has the responsibility** for the provision of policing in the area is required to provide a copy of all agreements made under s. 14 to the IG.

To fulfil the above responsibility, the board or Commissioner that receives s. 14 support should **email all s. 14 policing agreements to IGNotifications@Ontario.ca and copy your Police Services Advisor.**

What we will do

The IG will receive and review s. 14 agreements to monitor compliance with the CSPPA and the delivery of adequate and effective policing. The IG may also request additional information on the delivery of policing functions through s. 14 agreements, from time to time, as authorized by the CSPPA (s. 104(2)). Over time and with this and other information, the Inspectorate of Policing will be better positioned to assess the system of policing delivery in Ontario, including where the system is strong, or is being challenged. This information will also support the IG to make informed decisions about potential deployment of police services or the Ontario Provincial Police, should a concern about adequate and effective policing, or a policing emergency, arise.

While there is no obligation to notify the IG about instances when a member of one service provides assistance to a member of another service under the latter's direction under s. 13, the IG may request information (per s. 104(2) of the CSPPA) on instances of such assistance from time to time as part of the process of monitoring the delivery of adequate and effective policing.

Temporary Assistance under section 19 – IG Notifications and Authorities

Temporary Assistance Requests – Notification of IG

What you need to know

Temporary assistance can be requested by a chief of police or the Commissioner in order to receive assistance from another chief, the Commissioner or an entity that employs First Nation Officers in providing adequate and effective policing.

A temporary assistance request is not required where policing functions are provided by:

- Members of another police service pursuant to a section 14 agreement, even on an *ad hoc* basis; or,
- Persons assisting those members while acting under the specific member's direction as per the s. 13 exception.

In addition, there may be other operational circumstances that do **not** require a chief or the Commissioner to request another chief or the Commissioner to provide a policing function on their behalf, such as:

- *Active incidents and investigations that cross jurisdictional lines* – where officers in the original jurisdiction may cross into the adjoining jurisdiction as part of a pursuit or an active investigation, and where officers in the adjoining jurisdiction may engage a suspect or join an investigation; or,
- *Joint force operations* – where members of different police services work collaboratively on a single operation that jointly impacts their respective jurisdictions, as those members continue to police on behalf of their board and police service.

If a chief or the Commissioner makes a request for temporary assistance, s. 19(2) requires that the **requesting chief provide notice of the request as soon as possible to the IG** and the police service board, or, in the case of a request by the Commissioner, to the IG and the Minister. **This notice is required as soon as possible whenever a request is made, regardless of whether the request is accepted in whole or in part by a requested chief.** Further, subsection 19(3) lists the information that must be included in the notice, which is also found in **Appendix B** of this Bulletin. Although the CSPA does not define the term “as soon as possible”, **notice of a temporary assistance request should be submitted to the IG** and police service boards or the Minister by requesting chiefs **within 24 hours** of the request being made or a change in an existing request.

If there is a change in any of the mandatory information provided in the notice, after notice of the request has been submitted to the IG, the requesting chief or the Commissioner is required to notify the IG, the police service board and the Minister (in the case of a request by the Commissioner) as soon as possible of the change.

Upon receiving a notice from a chief under s. 19(2), **the police service board is required to determine whether the assistance requested is or may be required on a recurring basis** in order to deliver adequate and effective policing in the jurisdiction, and, therefore, more appropriately the subject of a policing agreement under section 14 (s. 19(5)). While the authority to make temporary assistance requests rests with the chief of police, to support the board’s overarching governance role, it is important that the board receive complete and timely information about requests to ensure awareness and fulfillment of board responsibilities.

The rules for providing assistance, including if and when the request can be declined, are set out in s. 19(6). **A chief or the Commissioner who provides temporary assistance pursuant to a s. 19 request is required to notify the IG and their board, or in the case of the Commissioner providing assistance, the IG and the Minister, when the provided**

assistance has stopped. This notice must include the required information listed in s. 19(6.1), which is also found in **Appendix B**.

In the event that assistance was provided by an entity that employs First Nations Officers, there is an obligation on the chief who requested such assistance to notify the IG after the assistance has ended. That notification must include the required information listed in s. 19(6.2).

What you need to do

In summary, to fulfill the CSPA requirements:

- **Chiefs or the Commissioner requesting temporary assistance must notify their board and the IG** with the information specified in **Appendix B** and provide further notification of any changes to the original submission.
- **Chiefs receiving requests** for assistance must **determine whether to fulfill the request in whole or in part** (unless the receiving chief is the Commissioner, who shall provide assistance in accordance with s. 19(6)(1)), and must **notify the IG and their board** (or Minister, for the Commissioner) of the information in **Appendix B** after the assistance has **stopped**.
- **Boards receiving notice from their chief** that assistance has been requested from another chief must **consider** whether the assistance is or will be requested again and/or frequently and should be the subject of a s. 14 policing agreement.
- **Boards that provide assistance through their chief**, following a request by another chief, can **consider** whether they wish to seek **cost recovery** for the assistance provided, and the cost shall be paid by the board of the chief who requested the assistance.

What we will do

The IG will receive notifications and analyze the information as part of the IG's monitoring function, to ensure compliance with the CSPA and oversight of the delivery of adequate and effective policing. In this context, **CSPA s. 20(1) provides the IG with distinct authority to issue an order requiring another police service board or the Commissioner to provide policing in an area, if the IG finds that adequate and effective policing is not being provided in the area or that an emergency exists in the area.** The notifications and information accompanying them enables the IG's information-driven decision-making in determining whether the statutory authority in s. 20(1) needs to be invoked in the context of temporary assistance requests, and the specific application of this authority in the given circumstances.

Again, awareness of the various ways in which policing is being delivered regularly, or temporarily, provides a more fulsome understanding of the policing system in Ontario. Analysis of assistance requests, in combination with regular ongoing monitoring, data collection/analysis, and inspections, will help ensure the IG has a more complete understanding of the strengths and potential susceptibilities of Ontario policing, and to apply the IG's oversight mandate to enhance the integrity of the Ontario policing system.

Appendices:

- A. Overview of Agreements and Notification Requirements
- B. Temporary Assistance Request Notifications

Note: Advisory Bulletins are the IG's advice provided pursuant CSPA s. 102(4) and are intended as a resource for the sector by offering the IG's general interpretation of various provisions of the CPSA. Advisory Bulletins are not legally binding, and they do not purport to address all possible factual scenarios or circumstances. As such, you may wish to consult with legal counsel to determine how this general guidance should be applied in your own local context and to navigate specific situations.

APPENDIX A – Overview of Agreements and Notification Requirements

	Policing Agreements (s. 14)	Temporary Assistance Requests (s. 19(1))
Who is responsible	Police service board or the Commissioner	Chief of Police (both requesting and assisting)
What to include in the IG notification	A copy of the completed s. 14 agreement	<p>Notice of the request: requesting chief submits information in Appendix B to IG and own board or Minister</p> <p>Notice of change to assistance request: requesting chief submits information regarding changes to original notification to IG and own board or Minister</p> <p>Notice after assistance has stopped: assisting chief submits information in Appendix B to IG and own board or Minister</p>
Timeline for notification of IG	Once the agreement has been signed by all parties	<p>Requesting Chief: Within 24 hours of the request being made.</p> <p>Assisting Chief: Within seven (7) business days after the assistance stops.</p>

APPENDIX B – Temporary Assistance Request Notifications under section 19(1)

The following information shall be submitted, as applicable, in relation to temporary assistance requests made under s. 19 of the CSPA.

1. If a chief makes a request for temporary assistance, s. 19(2) requires that the requesting chief shall provide notice of the request as soon as possible to the IG and the police service board, or, in the case of a request by the Commissioner, to the IG and the Minister. This notice must include:

- a) a description of the circumstances surrounding the temporary assistance request;
- b) the policing functions that are requested;
- c) the timeframe for the provision of the assistance;
- d) the extent of the assistance required;
- e) whether the chief of police or entity that employs First Nation Officers that is receiving the request has agreed to provide the assistance, in whole or in part;
- f) the anticipated financial implications as a result of obtaining the assistance; and
- g) any other prescribed matters. (None are currently prescribed.)

2. A chief of police who provided temporary assistance shall, after the assistance has stopped, provide notice to the IG and the chief's police service board or, if the chief is the Commissioner, to the Minister, with the following information:

- a) The chief of police's decision to provide temporary assistance.
- b) Whether the request for temporary assistance was fulfilled in whole or in part.
- c) The financial implications of providing assistance.
- d) Any other prescribed matters. (None are currently prescribed.)

3. If the temporary assistance was provided by an entity that employs First Nation Officers, the chief of police who requested the assistance shall, after the assistance has stopped, provide notice to the Inspector General with the following information:

- a) Whether the request for temporary assistance was fulfilled in whole or in part by the entity.
- b) The financial implications of providing assistance for the entity, if known.
- c) Any other prescribed matters. (None are currently prescribed.)

When temporary assistance requests are made, please submit the above information within **24 hours** to IOpnotifications@Ontario.ca and copy your Police Services Advisor.

When notification is provided after assistance has stopped, please submit the above information within **seven (7) business days** to IOpnotifications@Ontario.ca and copy your Police Services Advisor.